**SDGs Tool Implementation Review Rubric**

Instructions: this rubric consolidates the criteria that must be considered to accept or reject each contribution of the Project on Circular Economy Materials to the Sustainable Development Goals, presented by the holders or developers through the SDGs Tool. The signed and completed form must be submitted in Acrobat (pdf) format. If you wish, you can delete these instructions in the final version.

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| **Project** |  |
| **Reporting period** |  |
| **Reporting date** |  |

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| --- | --- |
| **VVB** |  |
| **Validator/ verifier** |  |
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| **Criteria** | **Passed (yes/no)** | **Comment in case of not approved for improvement or clarification** |
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| **A. Theory of change** |  |  |
| 1. Validate coherence of the qualitative explanation - theory of change - logical link between project activity and SDG goal/indicator. |  |  |
| 2. Check coincidence with one or more previous monitoring periods of the project. |  |  |
| 3. The logical link is established unambiguously between a project activity and the SDGs; it does not contemplate activities carried out outside the framework of action of the project and the SDGs (example: social responsibility of a company). |  |  |
| **B. Indicators and contribution to the SDGs** | |  |
| 4. The chosen indicator is the appropriate one to measure the contribution described to the SDGs. |  |  |
| 5. Each reported contribution is quantified. |  |  |
| **C. Evidence** | |  |
| 6. The evidence is legible. Each test includes: (i) Title, (ii) Source/Reference and (iii) Date and complies with the format indicated in the file “Attached Evidence Format”. |  |  |
| 7. The relevance of the evidence provided is reviewed: the document unambiguously proves the statement made regarding the contribution to the SDGs. |  |  |
| 8. The evidence provided allows to understand the quantification of the contribution made through the related indicator. |  |  |

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**Signature of VVB official**