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**Monitoring Report**

(Insert name of project here)

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| --- | --- |
| Document prepared by | Name(s) of the project proponent(s). |
| Date of preparation | DD.MM.YYYY of elaboration. |
| Monitoring period | DD.MM.YYYY to DD/MM/YYYY |
| Contact | Physical address, email address, telephone number(s), website. |

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Instructions for completing this document

When completing this document, please delete this instruction.

The content provided is mandatory, but the format can be modified as needed. If a section or sub-section does not apply for any reason, please do not delete it; instead, indicate that it is not applicable.

When submitting the Monitoring report, it must be in Acrobat (.pdf) format. When generating the document in Microsoft Word and saving as a PDF, ensure to activate the option ‘Create bookmarks using: Headings’.

To update the table of contents in the document, right-click within the table of contents, select ‘Update fields’ in the pop-up menu, and then choose ‘Update entire table’.

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**Doing so will streamline the process and reduce the management time required for the IEP and CBCP team.**

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Acronyms and abbreviations

Insert in alphabetical order acronyms and abbreviations used in the Monitoring report.

|  |  |
| --- | --- |
| **BCP** | Biodiversity Crediting Project |
| **CBCP** | Cercarbono Biodiversity Certification Programme |
| **IEP** | Independent Experts Panel |
| **PMP** | Project Management Plan |

BCP general information

BCP holder information

Information from other BCP institutional stakeholders

Areas and spatial and temporary limits of the BCP

For non-area based projects, please adjust the titles to refer to the definition of the target species/ecosystem, the identification of key biodiversity components, and the assessment of biodiversity stakeholders and their interests.

Total areas

Describe the different types of areas that are part of the project (reference area, project area, crediting area, potential leakage area, project activities area, among others depending on the selected methodology).

Spatial limits

Grouped project

If the project is a grouped one, report the additional areas that entered the project, the details of the new participants involved, and how this affects the monitoring and results of the project.

Status of BCP implementation

Drivers contributing to biodiversity loss

Evaluation of potential risks of displacement

Consideration of additionality in project implementation

Summary of the previous verification

Provide a summary of the last verification performed: date of verification, monitoring period, results achieved, observations and recommendations and requests for further action by the IEP, number of credits issued and any other relevant issues.

Legal compliance

Report if there are any new developments in terms of compliance with legal requirements, e.g. due to the inclusion of new areas or participants.

Compliance with CBCP core principles

Report how compliance with the programme principles is demonstrated. Principle 2 (additionality) only requires reporting to demonstrate that new areas or participants added to the project do not negatively affect its additionality. For Principle 3, describe how the alignment of the project is planned with local, regional, national, and international biodiversity policies and priorities, including the link with NBSAP of the host country, GBF Targets contributions, and SDGs contributions.

Methodology/PMP core methodological issues

Reporting of biodiversity metrics and indicators

Deviations of BCP implementation from the methodology or the PMP

Report any required deviation in the project implementation concerning the selected methodology or the PMP. The approval of this deviation is not automatic; it must be analysed and approved by the IEP. The corresponding justification and the necessary evidence must accompany the deviation.

Quantification of biodiversity net gains during the monitoring period

Risks, natural disturbances, and other catastrophic events during the monitoring period

Stakeholder engagement and collaboration

Community impacts and livelihood enhancements

Provision of social and environmental safeguards

Public consultation process

Safeguards

Information management, data, and parameters

Baseline ecosystem characterization

Credit calculation

Calculation of Guarantee buffer and Long-term reserve

Leakage reporting

Positive outcomes, lessons learned, and recommendations

References

Document history (Monitoring Report)

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| **Version** | **Date** | **Comments or editions** |
| 1.0 | Day.month.year | Initial version. |
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Template history

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| **Version** | **Date** | **Comments or changes** |
| 1.0 | 28.08.2024 | Initial version. |

Annexes

A.1 Detailed data sets

A.2 Maps and visuals

A.3 Supporting documentation